**Course Description:**
The Freshman English course is essential in providing the foundation for intermediate English studies. This comprehensive course examines the writing process for narrative, argument, synthesis, and analysis writing. The Arizona State Standards are designed to be robust and relevant to the real world, reflecting the knowledge and skills that our young people need for success in college and careers. Students will read a variety of non-fiction and fiction texts. Additionally, students will acquire a repertoire of new vocabulary, grammar skills, and test preparation skills (AZ state exams, SAT, ACT, AP exams), and some creative writing. The ultimate goal of this course is to help students' reading, writing, speaking, and listening skills develop in order to achieve college and career readiness.

**Grading**
Grades are based on a cumulative point total. This grading criterion allows the point value of each assignment to reflect the weight of the assignment. **Grade categories are weighted (homework/classwork 30%, formal writing assessments/tests/quizzes 30%, and participation/engagement 10% of semester grade).** Official grades will be posted on Infinite Campus. Please check your grades regularly. Please email me if you have any questions or concerns.

**Grading Scale by %**
A 90-100      B 80-89      C 70-79      D 60-69      F Below 60

**Assignments/ Late Work**
Class work/assignments will be assigned on a daily basis and may be posted on Google Classroom. Students will receive 2 Late Work passes each quarter that they may use to turn classwork or homework in up to one week late. After the student has used both passes, late work will not be accepted.

I try to be flexible with students as possible, while still maintaining the rigor and expectations of this course. Please communicate any situation that arises as soon as possible so that I can make the best decisions for your educational needs.

**Required Resources/Supplies**
pencils, pens, highlighters (3 colors), folder, loose leaf paper/composition notebook and personal tissue (Kleenex)

**Technology Requirements**

**Google Classroom** is a necessary tool for online and in-person learning. We will still be utilizing this learning management system regularly. It is essential that you understand this platform and its capabilities, in addition to the Google suite of applications utilized through Google Classroom (Docs, Forms, Sheets, Slides, Gmail, etc.) Log in information will be provided to you at the start of the school year. Please keep your log-in information in a readily accessible, yet secure, location.

**Turnitin.com** is an integral program at Perry High School. This website allows teachers to review the written assignment submitted and determine the authenticity of the students' papers. In many cases, this submission is the only proof of a completed assignment, as the teacher scores the paper from the website. The late work policy listed above applies to any paperless submissions. **If an assignment requires submission to turnitin.com, the late work policy will apply for all students, which allows a 24 hour grace period given with a 10% reduction in the final grade.** Please note, however, that any papers not submitted by the extension period will receive a zero.

**Turnitin.com Enrollment Instructions**

1. Go to www.turnitin.com. If you already have a turnitin login and password, log in to your account.
   a. Click "Enroll in a Class"
   b. If you do not remember your login information, please go through the username/password retrieval process. Do not create a new account!
   c. **Find your class hour** in the table below for the enrollment key:

| Class Hour | Class ID# | Enrollment Password |
|------------|-----------|---------------------|
| 3rd | 30270959 | pumas |
| 5th | 30270971 | pumas |
| 6th | 30270976 | pumas |

2. If you do not have an account already, click "create account" in the upper right-hand corner of the page.
   a. Click "student" at the bottom of the create account page and complete the form. Use same class ID and password listed in the table above.
   b. Please use your Perry student email (S+ID#@cusd80.com) if you are creating an account for the first time.
3. Once you are into your account, click on our class section to view assignments.

**Rules and Expectations for In-Person Instruction:**

1. **Privacy:** do **NOT** save, record, screenshot, photo, share, or post **ANYTHING** from our class.
2. **Citizenship:** follow all rules and expectations you would normally be asked to follow. This includes **respect** for others and following dress code. Inappropriate behavior will not be tolerated and will result in disciplinary action. Please be kind and respectful to your classmates, even if you disagree with them on certain subjects. Part of life is learning to get along with people that are different. Please practice kindness at school and in my classroom.
3. **Participation/Electronics:** If not approved by your teacher, all personal electronic devices should be set to vibrate and put away or they will be sent to the office. After a student misuses their phone and has to be reminded more than 3 times, an email will be sent to parents and their phone will be required to go in the cell phone pocket holder at the front of the classroom every day. The use of **earbuds** is strictly **prohibited**. I ask the students to take them out as soon as they enter my classroom. Stay focused. Participate!

**Attendance**
Students have 24-48 hours (until the next class meeting) to complete daily assignments. If a student is absent, it is their responsibility to find, complete and submit missing work. An agenda of the lesson and assignments will still be posted to Google Classroom daily, so students should check there first before contacting their teacher. Students are given as many days as they are absent to make up work, and only if that absence is excused.

Promptness is a quality that is absolutely necessary for success in school and at work. Students are expected to be on time and ready to learn at the beginning of each class period.

**ACADEMIC MISCONDUCT/ PLAGIARISM POLICY**

*Cheating* is any form of dishonesty in an academic exercise. It includes, but is not limited to, (a) use of any unauthorized assistance in taking quizzes, tests, examinations, or any other form of assessment whether or not the items are graded; (b) dependence upon the aid of sources beyond those authorized by the faculty member in writing papers, preparing reports, solving problems, or carrying out other assignments; (c) the acquisition, without permission, of tests or other academic material belonging to or administered by the school or a member of the faculty or staff; and (d) fabrication of data, facts, or information.

*Plagiarism* is a form of cheating in which a student falsely represents another person's work as his or her own – it includes, but is not limited to: (a) the use of paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment; (b) unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials; and (c) information gathered from the internet and not properly identified.

*Self-Plagiarism* occurs when an author reuses her/her own previously written work or data in a 'new' written product without letting the reader/instructor know that this material has appeared elsewhere. This includes reusing any portion of an assignment previously written and/or submitted to an instructor for a grade and/or an assessment. Self-plagiarism is a form of cheating and is academically dishonest.

*Digital or Online Media* Any student caught cheating, including digitally or via social media, (giving or receiving answers/work) will receive a zero on the assignment. These infractions are taken **VERY** seriously and will not be tolerated. **This includes texting someone answers and other forms of digital sharing**. In accordance with the Perry Student Handbook:

"Copying the work of another person and submitting it as your own, obtaining unauthorized or undocumented material from the Internet or other sources, or securing teacher materials or work in a dishonest or unauthorized way are all considered cheating. **Allowing another student to copy your work is considered cheating.**"

Using unapproved internet sources during online quizzes, assignments, and assessments are also strictly prohibited.

Any act of cheating, plagiarism, or self-plagiarism, intentional or unintentional, or acts of academic misconduct will result in a penalty determined by the instructor, based on the estimation of the severity of the infraction. Penalties may include rewriting an assignment, receiving no credit for an assignment, and/or failing the course.

(Source: 2.3.11 MCCCD Policies | "Academic Misconduct")

**First Offense:** A zero on the assignment, a referral to administration, contact home

**Second Offense**: A zero on the assignment, a referral to administration, contact home and the student will be dropped from class with an "F."

STUDENT-PARENT INFORMATION AND SYLLABUS AGREEMENT

**PLEASE SIGN AND RETURN <u>THIS PAGE ONLY</u> TO CLASS BY July 23rd, 2021**

A Special Notation – Is there anything specific that you need me to know about your child? Please leave me a note listing anything special, distinctive, or characteristic that I should know about your student. For example, health issues, giftedness, learning style, social issues, AVID, STEM scholar or anything you deem important. If there is something sensitive, please email me @ **tonnemacher.victoria@cusd80.com .** Thank you. ☺

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**Please answer the following questions regarding technology (Circle one):**

Student has a cell phone:          Yes  No

Student has a smart phone:          Yes  No

Student can use data / wi-fi for school-related apps or activities:          Yes  No

Family has home internet access:    Yes  No

Student has personal computer:      Yes  No

Student shares a family computer:  Yes  No

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**STUDENT:**   I have read, understand, and will follow the course syllabus and the school/class expectations and policies.

_____     _____   _____

Signature                                            Name  (printed**)**                                           Date

**PARENT / GUARDIAN:**  I have read the course syllabus, expectations, and policies and will support this student in following these classroom guidelines.

_____     _____   _____

Signature                                            Name  (printed**)**                                           Date

Parent Email address (print clearly) _____